

**WINDSOR HEIGHTS LUTHERAN CHURCH**  
**Congregation Council Meeting Minutes**  
**Tuesday, June 24, 2025**  
**Room 127 & Google Meet**

**Present:** Linda Anderson, Marc Anderson, Quent Boyken, Finn Cox, Stephanie Cox, Megan Gerasch, Threase Harms, Jill Hyda, Pam Lundell, Bill Morris, Pastor Chris Olkiewicz, Maren Steensen, John Swanson, Sally Watson, Barb Waymire, Donna Yeager

**Absent:** None

**Visitors:** None

***We Gather in God's Name***

I. Call to Order

- Boyken called the meeting to order at 6:31 PM.
- Yeager led the group with a devotion from *Jesus Calling* by Sarah Young.

II. Approval of the Agenda

Swanson moved to approve the agenda. Seconded by Watson. Motion carried.

III. Secretary's Report

Yeager moved to approve the May 2025 minutes. Seconded by Swanson. Motion carried.

IV. Treasurer's Report

- Waymire provided the report to Council. Expense management and general offering remain good.

Swanson moved to approve the Treasurer's Report. Seconded by Morris. Motion carried.

V. For the Good of the Order

- Lundell shared VBS will be in two weeks. About 90 children are registered with 30 volunteers. Monetary donations are being sought, which will help with purchase of snacks.

VI. Pastor Report

- Pastor Chris thanked everyone for the reception celebrating his 30<sup>th</sup> ordination anniversary. Pastor Karen will preach the weekend of June 28-29, and Pastor Sarah Trone Garriott will preach on Sunday, August 16 with Steve Dressel leading music.
- Council discussed Chapter 3 focused on the Eucharist from *Being Christian* by Rowan Williams.

## VII. Old Business

- Employee Retention Tax Credit
  - No update.
- Synod Assembly
  - Morris shared the assembly was one day with no elections this year. The one-day format may be used in the future as well. Worship was bilingual and with varying music styles. Pastor Chris shared a new bishop will be elected in August for the ELCA, as Bishop Eaton is retiring.
- Central Iowa Shelter & Services Meal Support
  - There remain enough funds for the next quarterly payment. The fund is around \$3,900.
- Reconciling in Christ
  - The ministry team met in June. A movie and pizza night will be held Saturday, August 9<sup>th</sup> after worship. A survey and statement will be worked on for the fall with further deliberation.
- Maintenance/Property Issues
  - Parking lot repainting
    - Matt McNamara is working to collect vendor information.
  - Sanctuary Westside Painting & Exterior Wood Trim
    - No update this month.
  - 66<sup>th</sup> Street Sidewalk
    - A quote was received from AJ Concrete with options provided and shared with Council. A second quote is being collected. The city will also provide a quote with their contractor. Harms shared information on the city's plans for sidewalks.
  - Interior Painting & Repair
    - Yeager and Watson shared their notes from reviewing the facility needing any repairs or touchups.
- Kitchen Cleaning
  - Anderson shared the cleaning went well. A commercial floor cleaning is needed.
- Heartland Youth Choir
  - Boyken shared information gathered and a recommendation last month. Yeager discussed the recent damage to the overhang. Pastor Chris shared the damage was not caused by the coach bus used by Heartland but occurred at some other time. The facility use policy remains in place. Waymire is confirming there are no taxable income implications for facility usage fees.

- Swanson moved to authorize Boyken to discuss a facility usage fee of \$1,000 per month in 2026 with Heartland Youth Choir. Seconded by Watson. Motion carried.

VIII. New Business

- WHLC Foundation Funds
  - Swanson reported the Foundation met in June. He shared disbursement details for 2025.
- Maintenance/Property Issues
  - Interior Window Cleaning
    - A quote from Larry's Windows Service was received for both the exterior and interior. A second quote was obtained from our cleaning service, which was much higher for the interior. Harms encouraged considering this be added as a scheduled item on a certain frequency for the future.

Yeager moved to approve the \$1,272 quote. Seconded by Linda Anderson. Motion carried.

- Service Project
  - Feedback was received to have the congregation participate in a hands-on service project. Meals in the Heartland was discussed as an option. Gerasch will gather more information on the opportunity and also meet with Zach Meyer to discuss aligning with youth activities.

IX. Announcements

- Council Meeting – Tuesday, July 22, 2025, 6:30 PM

***We Close in Prayer & Send in Mission***

X. Reflections & Closing Prayer

Pastor Chris closed the group with a post communion prayer.

XI. Adjournment

The meeting was adjourned at 8:02 PM.

Minutes taken by Jill Hyda  
June 24, 2025