

**WINDSOR HEIGHTS LUTHERAN CHURCH**  
**Congregation Council Meeting Minutes**  
**Tuesday, April 22, 2025**  
**Room 127 & Google Meet**

**Present:** Linda Anderson, Marc Anderson, Quent Boyken, Finn Cox, Stephanie Cox, Megan Gerasch, Threase Harms, Jill Hyda, Pam Lundell, Bill Morris, Pastor Chris Olkiewicz, Maren Steensen, John Swanson, Sally Watson, Barb Waymire, Donna Yeager

**Absent:** None

***We Gather in God's Name***

I. Call to Order

- Boyken called the meeting to order at 6:30 PM.
  
- Marc Anderson thanked Pastor Chris for all his work during Holy Week and Easter. Anderson shared a devotion about authentic intelligence and a passage from John 4:9-10. Anderson opened the meeting in prayer.

II. Approval of the Agenda

Swanson moved to approve the agenda. Seconded by Watson. Motion carried.

III. Secretary's Report

Watson moved to approve the March 2025 minutes as corrected regarding facility use. Seconded by Swanson. Motion carried.

IV. Treasurer's Report

- Waymire provided the report to Council. General offering is ahead of budget. The mortgage has been refinanced for five years with a \$1,760/month payment. An additional \$1,000 principal payment per month is made. The mortgage is currently scheduled to be paid off in 2032 based on the monthly and additional principal payments.

Linda Anderson moved to approve the Treasurer's Report. Seconded by Marc Anderson. Motion carried.

V. For the Good of the Order

- Lundell shared the fliers on Vacation Bible School.
- Steensen thanked everyone who helped with the college care packages. Thirteen packages were sent.
- Anderson shared comments on needs of the kitchen, including new knives and possible placing of a cross within Crabtree Parish Hall.

## VI. Pastor Report

- Pastor Chris thanked everyone for a successful Lent and meaningful Holy Week, including volunteers. The Easter season and celebration of the Resurrection lasts 50 days. Amanda Lauritsen helped with the sound system to prepare for Easter. Worship Committee is moving forward with donations of communion ware for churches in Liberia. Pastor Chris also discussed the passing of Pope Francis, his impact as pope, and asked to keep the church in our prayers.
- Council discussed the Introduction, which highlights the essential elements of the Christian life: Baptism, Bible, Eucharist and Prayer as well as Chapter 1 focused on baptism from *Being Christian* by Rowan Williams.

## VII. Old Business

- Employee Retention Tax Credit
  - No update.
- Spring Clean-Up
  - Boyken thanked volunteers for their help. Some interior repainting may be needed.
- Synod Assembly
  - Bill and Amy Morris will attend the assembly as WHLC delegates in May.
- Council Check-In Calls
  - Council members have started making calls to congregation members. Reflections and feedback were shared and discussed. Overall, members were appreciative of the calls and also thankful of the online streaming availability.
- Central Iowa Shelter & Services Meal Support
  - Around \$2,000 is in the fund to support almost two additional months. Gerasch and Watson are meeting on further communications.
- Reconciling in Christ
  - Lundell reviewed the speakers coming in May.
- Maintenance/Property Issues
  - Parking lot repainting
    - Quotes are being collected.
  - Sanctuary Westside Painting & Exterior Wood Trim
    - Jerry Jenkins has provided a quote for \$1,900.

Swanson moved to authorize the payment of \$1,900 from the property maintenance fund. Seconded by Yeager. Motion carried.

- Pews
  - A quote is being provided by Jerry Jenkins.
- Facility Use Issues
  - Building Use Policy & Fee Charge Schedules

- The building policy and current use charges were shared. This will be discussed at a future Council meeting. Waymire shared some data on 2024 rent payments and will do some further research.
- Heartland Youth Choir
  - Will be discussed at a future Council meeting.

VIII. New Business

- Maintenance/Property Issues
  - Parking Lot Easements
    - A map of the area was reviewed in the agreement. Matt McNamara visited with the Town Centre on the parking easements. There are new tenants, so the Town Centre was going to visit with the tenants. Signage may be needed in the future.
  - 66<sup>th</sup> St. Sidewalk
    - The city would like to discuss with WHLC about the sidewalk. A meeting is being scheduled, and more information will be shared.
  - Dishwasher
    - The dishwasher was not working, but it was determined a circuit breaker flipped. The dishwasher is now working properly.
  - Elm Tree
    - Annual maintenance is needed for the tree.

Watson moved to completed annual maintenance for \$460. Seconded by Gerasch. Motion carried.

- Property Mowing
  - The first mowing occurred this week. The contract for the next 12 months is being completed. No price increase will occur for a set standard number of mowings.
- Windsor Heights City Events
  - Will be discussed at a future Council meeting.

IX. Announcements

- Council Meeting – Tuesday, May 27, 2025, 6:30 PM

***We Close in Prayer & Send in Mission***

X. Reflections & Closing Prayer

Pastor Chris closed the group in prayer.

XI. Adjournment

The meeting was adjourned at 8:22 PM.

Minutes taken by Jill Hyda  
April 22, 2025