

**WINDSOR HEIGHTS LUTHERAN CHURCH**  
**Congregation Council Meeting Minutes**  
**Tuesday, May 28, 2024**  
**Room 127 & Google Meet**

**Present:** Linda Anderson, Sharman Blake, Quent Boyken, Norm Carlson, Jill Hyda, Pam Lundell, Matt McNamara, Michael McNamara, Bill Morris, Kevin Nicolet, Pastor Chris Olkiewicz, Maren Steensen, John Swanson, Sally Watson, Barb Waymire, Donna Yeager

**Absent:** None

**Visitors:** None

***We Gather in God's Name***

I. Call to Order

- Swanson called the meeting to order at 6:30 PM.
- Morris shared lyrics from the song, *The Lord of the Dance*, and opened the group in prayer.

II. Approval of the Agenda

Matt McNamara moved to approve the agenda. Seconded by Nicolet. Motion carried.

III. Secretary's Report

Morris moved to approve the April 2024 minutes. Seconded by Carlson. Motion carried.

IV. Treasurer's Report

- Waymire provided the report to Council. Expenses have been managed well to budget. General offering is slightly behind budget. A Certificate of Deposit matured last month, and the Finance Committee recommended renewal.

Boyken moved to approve the Treasurer's Report. Seconded by Watson. Motion carried.

V. For the Good of the Order

- Blake shared the reception for Jim Cacciatore was well attended.

VI. Pastor Report

- Pastor Chris reported a couple candidates are interested in the Alleluia Choir Director position. The first outside worship service was held on Saturday, May 25 at 5 PM, and the new equipment worked great. A couple of neighborhood individuals joined. CEC is no longer servicing worship communities. A recommendation was received for another provider. Pastor Chris shared important emphases that are

essential to our faith community: Worship, Scripture, Prayer & Service. Look if there is energy for projects and ministries and how they correlate to these emphases.

#### VII. Old Business

- Ratification of Alleluia Choir Director Job Description
  - Council ratified the job description with all in favor and no dissent.
- Purchases/Payments
  - Swanson shared that Church Mutual provided a check for \$38,000, which has been forwarded to ServiceMaster.
  - Paulson & Sons have been paid for their construction work.
  - The CEC invoice has been paid for the sound system, and the outdoor worship sound equipment was purchased and delivered.
- Insurance Coverage Update
  - Swanson reported we anticipate a significant change in our insurance premium. Individuals are aware that Church Mutual has dropped several churches in the metro area. Other carriers have been contacted for quotes in anticipation of future changes.
- Foundation Request
  - Items where the funds could be used were reviewed.

Nicolet moved to propose a letter to the WHLC Foundation for purchase of 30 new tablecloths for Crabtree Parish Hall, Mac book replacement, awning repair and landscaping for \$5,112. Seconded by Steensen. Motion carried.

#### VIII. New Business

- Garbage Disposal Replacement
  - The disposal in the washroom is worn out and broken. A quote from Roto-Rooter was received for \$3,531.38 for replacement.

Boyken moved to approve replacement of the disposal for \$3531.38 paid from the Property Maintenance permanent fund. Seconded by Blake. Motion carried.

- Awning Damage
  - The awning was clipped by the Heartland Youth Choir bus, and the vendor found other damage during inspection. The bus company is responsible for \$3,950. The other damage is \$1,850 plus sales tax. Foundation funds will be used for this item.
- Wall Panel Repair/Door Repair
  - Several wall acoustic panels have been knocked down. One of the doors into Crabtree Parish Hall needs repair. Pricing will be gathered. The freezer in the kitchen needs the coils cleaned and has gone into alarm. The freezer manual will be reviewed to see if a contractor should be contacted.

- Member Emergency Assistance
  - Council discussed assistance that could be provided.
- Synod Meeting Report
  - Yeager shared Mitch Yeager, Donna and Pastor Chris attended the meeting in Coralville. Bishop Amy Current led the conference, and the theme was Listen, God is Calling. Four resolutions were passed and will be shared with the congregation. The University of Iowa sociologists shared data about their study on rural shrink and compared it to church life and shrinking congregations. The Yeagers will write a reflection for the *Window*.
- Youth Gathering – Thrivent Request
  - Zach Meyer indicated a need to support the Youth Gathering and use of the Thrivent Choice Dollars. Registration and lodging have been paid. Easter breakfast donations were put to the Youth Permanent fund that are being used for the gathering. Expenses and balances will be reviewed to determine the request need.

IX. Announcements

- Council Meeting – June 25, 6:30 PM in-person and online option.

***We Close in Prayer & Send in Mission***

X. Reflections & Closing Prayer

Pastor Chris closed the group with a reading from Romans 8 and prayer.

XI. Adjournment

The meeting was adjourned at 7:58 PM.

Minutes taken by Jill Hyda  
May 28, 2024