

**WINDSOR HEIGHTS LUTHERAN CHURCH**  
**Congregation Council Meeting Minutes**  
**Monday, January 24, 2022**  
**Virtual Meeting**

**Present:** Sharman Blake, Julie Borseth, Norm Carlson, Jessica Chance, Pastor Robin Coughenower, Sue Crum, Tony Dahlman, Duane Danielson, Tracey Hirst, Jill Hyda, Pam Lundell, Matt McNamara, Michael McNamara, Kevin Nicolet, Pastor Chris Olkiewicz, Halley Ryherd, Barb Waymire

**Absent:** None

***We Gather in God's Name***

I. Call to Order

- Dahlman called the meeting to order at 6:32 PM.
  
- Ryherd shared a reflection on times of transition and opened in prayer.

II. Approval of the Agenda

Ryherd moved to approve the agenda. Seconded by Nicolet. Motion carried.

III. Secretary's Report

Borseth moved to approve the December 2021 minutes. Seconded by Matt McNamara. Motion carried.

IV. Treasurer's Report

- Danielson provided the report to Council. December offerings were good and over budget. For the year, offerings were under budget. Expenses remained below budget. Poinsettia donations will be disbursed for the Windsor Elementary Personal Needs Pantry.

Hirst moved to approve the Treasurer's Report. Seconded by Lundell. Motion carried.

V. For the Good of the Order

- Council members introduced themselves to the group.

VI. Pastors' Reports

- Pastor Robin and Pastor Chris provided their reports in the Annual Meeting booklet.
  
- Pastor Chris shared his hope to meet in person for more events and conversations in the near future. He was pleased with the turnout for the annual meeting and support shown by members to WHLC.

VII. Old Business

- Health Advisory Team
  - The team reviewed guidelines for the annual meeting and recommended a recap of the meeting be provided during services or E-Weekly since it was not streamed.
- Annual Meeting
  - Dahlman thanked Ryherd for hosting the annual meeting on January 23.
- Synod Assembly Representatives
  - The synod assembly is May 20-21 in Coralville, Iowa. Tracey Hirst will be one of the delegates. An additional delegate will be sought.
- Custodial Changes
  - Jim Spizale retired as custodian. Stratus Building Solutions has been contracted for custodial duties next year and service many churches in the metro area. A “deep cleaning” occurred. Cost is comparative to previous cleaning companies used, and the group utilizes eco-friendly cleaners.

VIII. New Business

- Welcome
  - Dahlman thanked the members for their service on Council.
- Appointments
  - Dahlman appointed Jill Hyda as Secretary.

Nicolet moved to approve Jill Hyda as Secretary. Seconded by Ryherd. Motion carried.

- Dahlman appointed Barb Waymire as Treasurer.

Chance moved to approve Barb Waymire as Treasurer. Seconded by Blake. Motion carried.

IX. Announcements

- Council Meeting –Monday, February 28, 6:30 PM (scheduled to meet in person in Crabtree Parish Hall)
- Council members are asked to update their contact information, committee preferences and sign-up for the devotion schedule before next Council meeting.

***We Close in Prayer & Send in Mission***

X. Reflections & Closing Prayer

- Pastor Robin shared Psalm 139 and led the group in prayer.

XI. Adjournment

Hirst moved to adjourn the meeting. Seconded by Ryherd. Motion carried.

Meeting adjourned at 7:24 PM.

Respectfully submitted,  
Jill Hyda  
WHLC Council Secretary  
January 24, 2022