

**WINDSOR HEIGHTS LUTHERAN CHURCH**  
**Congregation Council Meeting Minutes**  
**Monday, November 22, 2021**  
**Virtual Meeting**

**Present:** John Ambrosion, Julie Borseth, Jessica Chance, Pastor Robin Coughenower, Sue Crum, Duane Danielson, Tracey Hirst, Jill Hyda, Pam Lundell, Suzanne Nelson, Pastor Chris Olkiewicz, John Reed, Halley Ryherd, Amanda Shepard-Eakins, Samuel Steensen

**Absent:** Tony Dahlman, Matt McNamara

**Visitors:** Scott Steensen, Biak Chin Thang

***We Gather in God's Name***

I. Call to Order

- Ryherd called the meeting to order at 6:33 PM.
  
- Ryherd shared a daily devotion on remembrance and Psalm 25:6-7.

II. Approval of the Agenda

Ambrosion moved to approve the agenda. Seconded by Chance. Motion carried.

III. Budget Report

- Scott Steensen reported that the proposed 2022 budget from the Finance Committee is very similar to 2020 & 2021. Through October 2021, the budget is balanced within \$1,000. The 2022 budget is just over \$504,000 with a slight decrease in general offering to align with what is being seen in 2021. The mortgage retirement line is adjusted as well with the likelihood that several matured certificates of deposit which may also be used for retirement payments. With 2022 commitments, the congregation will be asked to maintain their building fund contributions if possible. The benevolence percent is around 19.3% of the budget.

IV. Secretary's Report

Crum moved to approve the October 2021 minutes. Seconded by Reed. Motion carried.

V. Treasurer's Report

- Danielson provided the report to Council. October general offerings were down.

VI. For the Good of the Order

- The Youth Advent Program is December 19 at 9:45 AM between services.

## VII. Pastors' Reports

- Pastor Chris shared the article, *Who is With You*. In summary, there are three levels of people's affiliation with their congregation: primary, secondary, tertiary. The pandemic may have caused affiliations to shift but that is not a criticism. While the primary pool may be smaller, how do we harness participants in the secondary & tertiary groups? Pastor Chris also shared the LSI Afghan Refugee Resettlement resource, and Council discussed ways to support.
- Pastor Robin shared that she just returned from a nice, relaxing vacation.

## VIII. Old Business

- Health Advisory Team
  - The team met this month. The discussion focused on mental health. The team continues to recommend following CDC guidance. The Windsor Brass will host Lessons & Carols on December 12, which will take place in the sanctuary and be livestreamed.
- Nominating Committee
  - A committee has been appointed. It includes Reed, Ryherd, Inez Boyken and Mike Blake. A new youth representative, 3 new council members and president-elect will be sought.

## IX. New Business

- Advent Directory Call
  - Council members will be calling members to check-in and wish everyone a merry Christmas.
- Personnel Committee
  - Pastor Chris explained the 2022 budget for personnel, which follow synod guidelines for clergy and/or increases based on national human resource surveys for non-clergy staff. There was a small increase in health insurance costs.
- Poinsettia Donations
  - The Worship Committee recommended to support the Windsor Personal Needs Pantry this year with the poinsettia donations.

Ambrosion moved to approve the Worship Committee's Christmas poinsettia donations to support the Windsor Personal Needs Pantry. Seconded by Shepard-Eakins. Motion carried.

## X. Announcements

- Council Meeting – Monday, December 27, 6:30 PM
- Committees that want to submit reports for the annual meeting are encouraged to submit to Heidi Hennig by mid-December.

***We Close in Prayer & Send in Mission***

XI. Reflections & Closing Prayer

- Pastor Chris & Council closed with the mark of Christ as a reminder of baptism.  
Pastor Chris led the group in a closing prayer.

XII. Adjournment

Chance moved to adjourn the meeting. Seconded by Borseth. Motion carried.

Meeting adjourned at 7:49 PM.

Respectfully submitted,  
Jill Hyda  
WHLC Council Secretary  
November 22, 2021