

**WINDSOR HEIGHTS LUTHERAN CHURCH**  
**Congregation Council Meeting Minutes**  
**Monday, August 23, 2021**  
**Virtual Meeting**

**Present:** John Ambrosion, Julie Borseth, Jessica Chance, Pastor Robin Coughenower, Tony Dahlman, Duane Danielson, Jill Hyda, Pam Lundell, Suzanne Nelson, Pastor Chris Olkiewicz, John Reed, Halley Ryherd, Amanda Shepard-Eakins, Samuel Steensen

**Absent:** Sue Crum, Tracey Hirst, Matt McNamara

**Visitors:** Elaine Hites, Donna Yeager

***We Gather in God's Name***

I. Call to Order

- Ryherd called the meeting to order at 6:32 PM.
  
- Shepard-Eakins shared about faith even when you cannot see it and led the group in prayer.

II. Approval of the Agenda

Ambrosion moved to approve the agenda. Seconded by Reed. Motion carried.

III. Secretary's Report

Dahlman moved to approve the July 2021 minutes. Seconded by Nelson. Motion carried.

IV. Treasurer's Report

- Danielson provided the report to Council. Danielson added the balance of the mortgage and the permanent capital fund to the report.

V. For the Good of the Order

- WELCA
  - Hites & Yeager reviewed the need for volunteers to the WELCA board. Current board members have served for multiple years due to COVID. Personal invitations have been given to women of the congregation to serve as a board member. The current board has discussed disbanding the formal structure, which may pause larger events like the Advent Service. Bible study and other group fellowship events may continue. Hites contacted other churches about their WELCA groups, and many do not have a formal structure. The WELCA constitution does not call for a specific structure. Financial funds may be transferred to a permanent fund within WHLC. WELCA is an independent body, so no action is required from Council.

## VI. Pastors' Reports

- Pastor Chris shared a worship planning meeting was held with all the ensemble directors. Rehearsals will start September 15, and ensembles will agree on protocols to implement per group. Wednesday night activities will resume, but the community meal will continue to be on hold for the time being.
- Pastor Robin provided a report to Council prior to the meeting and summarized the WELCA points discussed earlier.

## VII. Old Business

- Health Advisory Team
  - The team met last week. Indoor mask usage is recommended even for those vaccinated. Fellowship time between services will continue but without food so that people may remain masked. The team is not concerned with transmission with food. Individual groups may choose to meet in-person or online. Music ensembles are reviewing appropriate protocols for their groups.
- Capital Appeal
  - Several members from Council and the Finance Committee have volunteered to serve on a team. Ryherd will be scheduling a meeting in the near future.

## VIII. New Business

- Bell Choir Director
  - A candidate, Shelly Sailer Siemer, was interviewed by the Personnel Committee and a couple members of the Windsor Bells. The Personnel Committee recommends to Council to hire as the Windsor Bells Director.

Ambrosion moved to hire Shelly Sailer Siemer as the Windsor Bells Director at the current salary. Seconded by Borseth. Motion carried.

- School Service Project
  - Borseth volunteered to be a liaison to Windsor Elementary and will be in contact after the start of the school year. Cindy Ambrosion is the liaison to Clive Learning Academy for Reading Buddies. Bill Morris is the liaison to Cowles Elementary School on the Math Buddies.
- Fall Tailgating Event
  - The event is scheduled for October 3. There was agreement that publicity needs to start, and an event is needed for the congregation. Several tables could be set-up outside instead of in Parish Hall. Reed and Ambrosion are seeking volunteers. Ryherd will put together a piece to publicize the event.
- Event in Remembrance
  - The Worship Committee discussed incorporating as part of the services during All Saints weekend versus having a separate service. The committee will assist with any needs as the weekend approaches.

IX. Announcements

- Council Meeting – Monday, September 27, 6:30 PM

***We Close in Prayer & Send in Mission***

X. Reflections & Closing Prayer

- Pastor Chris reflected on the start of a new school year, how we use our time and spend our days, as time passes quickly. He shared Psalm 90 and closed in prayer.

XI. Adjournment

Dahlman moved to adjourn the meeting. Seconded by Reed. Motion carried.

Meeting adjourned at 8:04 PM.

Respectfully submitted,  
Jill Hyda  
WHLC Council Secretary  
August 23, 2021