

WINDSOR HEIGHTS LUTHERAN CHURCH
Congregation Council Meeting Minutes
Tuesday, December 18, 2018
Room 127

Present: Les Aasheim, Jamie Charlton, Pastor Robin Coughenower, Duane Danielson, Jill Hyda, Liz Nelson, Pastor Chris Olkiewicz, Bob Prigge, Ken Popken, Randy Ratekin, Ann Rowland, Linda Russell, Mitch Yeager

Absent: Amanda Franklin, Kahlan Rowland, Marilyn Warling

Visitors: Bonnie Hyda

I. Call to Order – Popken called the meeting to order at 6:32 PM.

We Gather in God's Name

Popken shared a story and prayer reflecting on Christmas and peace in the world.

II. 75th Anniversary Report

- Bonnie Hyda reported updates from the 75th Anniversary task force. Members are Les Aasheim, Inez Boyken, John Reed, Linda Russell, Linda Rye, Jim Spizale and Bonnie Hyda. George Hanusa will be publishing “Did You Know?” monthly articles in the Window on the history of WHLC in the community. Picture displays are also being created. Former pastors, ministers of health and youth directors will be invited to give a greeting and an update on their families during the summer worship, and a fellowship reception will be hosted afterwards. A luncheon celebration will be held on Sunday, August 11, at the Urbandale Country Club.

III. Approval of November 2018 Minutes

Nelson moved to approve the November 2018 minutes. Seconded by Aasheim. Motion carried.

IV. Treasurer's Report

- Danielson presented the report to Council for review. November was a good month for general offering, and offering remained ahead of budget for year-to-date. One CD matured and was renewed for another 10 months.

Yeager moved to approve the Treasurer's Report. Seconded by Prigge. Motion carried.

V. Unfinished Business

- Budget
 - The proposed 2019 budget was reviewed again by Council.

Aasheim moved to approve the 2019 budget and recommend to the congregation at the Annual Meeting. Seconded by Charlton. Motion carried.

- Property Management
 - Aasheim reported that Council is continuing to meet with the Buildings and Grounds committee. The committee's charter will be revised to focus on monitoring/maintenance and will be further reviewed by the committee. Landscaping is included in the 2019 budget.
- Fellowship & Faith
 - Aasheim and Charlton met with Zach Meyer to review the committee structure and plans in 2019. It was recommended that the committee utilize an event-based format wherein groups/task forces/individuals will assume the obligation of scheduling and hosting a particular event or series of events. Meyer and John Ambrosion will coordinate and monitor the scheduling of the planned six events. The group will further meet with the committee to discuss recommendations. Promotion and communication will occur on the new structure to the congregation
- Pictorial Directory
 - It is estimated there are another 50 member families needing to complete pictorial sessions. Anticipated dates for when the directory will be loaded to the WHLC website will be provided in January.
- Monument Sign
 - The Windsor Heights Planning & Zoning committee meeting will occur on Wednesday, December 19. Ratekin and Popken will be in attendance. Preliminary indication is that approval will occur with some restrictions noted such as brightness. The group will confirm if the permit has a certain time frame to be installed. The most current rendering was shared with Council.

VI. New Business

- Facilities Use
 - The WHLC facility is being used by multiple groups during the year and aligns with the WHLC mission and expansion with the facility. Facility rental use is published and available. It was reminded that part of the WHLC facility expansion agreement was to host Heartland Choir at the WHLC facility while Family Promise would be hosted at Faith Lutheran. The nature of the organization and ability to pay is taken into consideration regarding rent. In-kind and good will donations may also be accepted.
- Chin Baptist Gift
 - A \$600 gift was received for using WHLC's facility for their services. The gift will be placed towards the building fund.
- Annual Meeting Agenda
 - A proposed agenda was provided for review. Council's work on mission review will be summarized. The proposed by-law changes on terms for officers and council members will be communicated to the congregation in the December

Window. A potluck will occur at 12 PM with the meeting starting at 1 PM. The annual report will be available around January 13th. Between services on January 20th, the budget will be presented and discussed prior to the Annual Meeting on January 27th.

VII. Pastor Teaching Time

- Pastor Robin shared the history of Katharina (von Bora) Luther, wife of Martin Luther. Katharina was born around 1499 and became a nun in the 16th century. Katharina left the monastery to participate in the reformation movement. Katherina was a business woman and handled the administration and management of Martin's holdings, work and household. Katharina died on December 20, 1552. Hymn 268, *From Heaven Above*, was read.

VIII. Consent Agenda

- Council was reminded to have their committees submit minutes or summaries of their meetings for the record.
- Capital Appeal
 - 81 pledges for \$650,000 have been received to date. The Finance Committee is continuing to review the mortgage, future additional principal payments and shortening the maturity date. The mortgage interest is currently locked in for five years.
- Nominating Committee
 - Barb Waymire provided the list of nominations for Council: John Ambrosion – President Elect, Sam Steensen-Youth, John Reed, Suzanne Nelson and Amanda Eakins. The slate will be presented at the Annual Meeting.

IX. Pastors' Reports

- Pastor Robin reported that flashlights have been purchased and placed in the office workroom, the sacristy and the file storage room near the choir room. A notebook on maintenance items and vendors will be kept in the office workroom. Pastor Robin also talked about the Advent Bible Study that she and Pastor Chris have been leading at Windsor Place. Several WHLC members and other residents have joined for the study.
- Pastor Chris stated that WHLC has been accepted into the Turning Point program with the Southeastern Iowa Synod. The first learning lab will occur on January 12. Charlton, Franklin and Brian Ryherd will be participating with both pastors. Pastor Chris also shared about his recent visit to the ELCA regional office in Chicago and the work of these staff.

X. Announcements, Correspondence & Assignments

- Council Meeting – January 22, 6:30 PM
- Council Meeting Devotion/Refreshments – Aasheim
- Council Updates to Congregation – December 22/23

- Saturday 5:30 PM Service – Nelson
- Sunday 9:30 AM Service – Hyda

We Close in Prayer & Send in Mission

XI. Adjournment

Pastor Chris led Council in a closing with the O Antiphons, which are verses used during evening prayer in the week leading to Christmas.

Meeting adjourned at 8:30 PM.

Respectfully submitted,
Jill Hyda
WHLC Council Secretary
December 18, 2018