

WINDSOR HEIGHTS LUTHERAN CHURCH
Congregation Council Meeting Minutes
Tuesday, October 23, 2018
Room 127

Present: Les Aasheim, Jamie Charlton, Pastor Robin Coughenower, Duane Danielson, Amanda Franklin, Jill Hyda, Liz Nelson, Pastor Chris Olkiewicz, Bob Prigge, Ken Popken, Randy Ratekin, Ann Rowland, Linda Russell, Mitch Yeager, Marilyn Warling

Absent: Kahlan Rowland

- I. Call to Order – Popken called the meeting to order at 6:31 PM.

We Gather in God's Name

Warling shared a devotion on the ministry of listening from *Life Together* by Dietrich Bonhoeffer.

- II. Approval of September 2018 Minutes

Aasheim moved to approve the September 2018 minutes. Seconded by Nelson. Motion carried.

- III. Treasurer's Report

- Danielson presented the report to Council for review. Finance Committee completed the annual audit. 2019 proposed budget will be discussed with committees at the November all-committee night. Committee Annual Reports should be turned into the office by the end of December.

Ratekin moved to approve the Treasurer's Report. Seconded by Prigge. Motion carried.

- IV. New Business

- Elm Tree
 - The insurance company recommended that some of the branches be trimmed away from the roof to prevent deterioration. Aasheim contacted the contractor who has reviewed the roof and tree. An estimate was provided.

Aasheim moved to approve the contractor proposal from the Property Maintenance budget line. Seconded by Warling. Motion carried.

- Easter Seals Facility Use
 - Pastor Chris reported that WHLC was approached by an Easter Seals staff member about being a site for a program to build skills and encourage activities in the community with participants. The program would start before the end of 2018 and be Monday through Friday. A classroom has been identified where meetings could be held during the week, which is not used during the day. Easter Seals staff would be on-site when participants would arrive in the morning

for an opening meeting. Participants would leave for activities in the community during the day and gather again in the afternoon before departing.

Nelson moved to approve the staff to engage the Easter Seals of Iowa on the use of the WHLC facility pursuant to the execution of the hold harmless agreement. Seconded by Charlton. Motion carried.

- Council Update Procedures
 - Prigge reported that the council updates are available online. The report should be sent to the church office to make available on the website and link within the E-Weekly.

V. Unfinished Business

- Pictorial Directory
 - Aasheim updated that over 60 sessions have been completed, and more sessions have been scheduled. Overall, everything has been going smoothly.
- Subgroup Reports
 - Invite – Reading Buddies and Math Buddies are both underway.
 - Grow – The group is looking to meet soon.
 - Serve – No updates.
- Security Task Force Update
 - The video system has been installed. The staff is working on signage and procedures on use. Pastor Robin is working on evacuation procedures and communication.
- Monument Sign
 - The task force has asked to meet with the planning and zoning staff with Windsor Heights to seek further clarification on the city code.
- Parish Hall Acoustical Paneling & Assisted Listening System
 - The installation is scheduled to occur around October 29th. Contractor is to provide Aasheim advanced notice. The amp has been repaired.
- Buildings & Grounds
 - There are some fall clean-up items to complete such as trimming the ornamental grasses.

Aasheim moved to approve up to \$500 to complete trimming of the ornamental grasses, some fall maintenance and proposal for future low maintenance landscaping. Seconded by Rowland. Motion carried.

VI. Mission Review

- Council reviewed and discussed the following questions: 1. What do we think has been our greatest accomplishment(s) as a congregation in the past year? 2. Are there opportunities that we missed this year?

VII. Pastor Teaching Time

- Each participant discussed an emotion or action the word “hands” in a Bible verse presents. There are 583 references in the Bible with the word “hands”.

VIII. Consent Agenda

- The Worship October meeting minutes were shared with Council. The committee is reviewing our service structure and will be sharing a survey with the congregation to gather feedback.
- Capital Appeal Report
 - The appeal will begin the first weekend in November. Several videos have been recorded with individuals both externally and from the congregation to share.

IX. Pastors' Reports

- Pastor Robin reported on activities the various confirmation classes have participated in recently. An update was also provided on the #InThisTogether event held by the Southeastern Iowa Synod at WHLC. Several council members also participated and shared their experiences.
- Pastor Chris reported on his attendance at the DMARC Fall Assembly and updates with the capital appeal project. The Southeastern Iowa Synod is starting an 18-month program called Turning Point to encourage congregational vitality. Six to eight congregations would participate and engage in learning, listening and experimenting together. If selected, Pastors would participate with up to five congregation members.

Warling moved to participate in the Turning Point program and budget for \$500 in 2019 and \$500 in 2020. Seconded by Russell. Motion carried.

X. Announcements, Correspondence & Assignments

- All-Committee Night – November 13, 6:30 PM
- Council Meeting – November 27, 6:30 PM
- Council Meeting Devotion/Refreshments – Franklin
- Council Updates to Congregation – October 27/28
 - Saturday 5:30 PM Service – Charlton
 - Sunday 8:30 AM Service – Yeager
 - Sunday 10:45 AM Service – Rowland

We Close in Prayer & Send in Mission

XI. Adjournment

Pastor Chris led Council in a closing prayer.

Meeting adjourned at 8:39 PM.

Respectfully submitted,
Jill Hyda
WHLC Council Secretary
October 23, 2018