

**WINDSOR HEIGHTS LUTHERAN CHURCH**  
**Congregation Council Meeting Minutes**  
**Tuesday, April 24, 2018**  
**Room 127**

**Present:** Les Aasheim, Pastor Robin Coughenower, Duane Danielson, Jill Hyda, Phil McIlrath, Pastor Chris Olkiewicz, Ken Popken, Bob Prigge, Randy Ratekin, Ann Rowland, Kahlan Rowland, Linda Russell, Marilyn Warling, Mitch Yeager

**Absent:** Jamie Charlton, Amanda Franklin, Liz Nelson

I. Call to Order – Popken called the meeting to order at 6:30 PM.

***We Gather in God's Name***

Rowland, A. shared a devotion from 1 John 3 and Lutheran Seminary.

II. Approval of March 2018 Minutes

Ratekin moved to approve the March 2018 minutes. Seconded by Aasheim. Motion carried.

III. Treasurer's Report

- Danielson presented the report to Council for review.

Warling moved to approve the Treasurer's report. Seconded by Rowland, A. Motion carried.

IV. Unfinished Business

- Subgroup Reports
  - Invite – No additional report at this time.
  - Grow – No additional report at this time.
  - Serve – The subgroup will review responses to the survey in the near future. Fifty-two responses to the Time & Talent survey submitted to date.
- Security Task Force Report
  - The risk assessment was received in April from the Iowa Department of Homeland Security. Recommendations were reviewed by the task force. Severe weather shelter recommendations were provided. Signage will be placed. The task force will meet again in May and compile a report for Council.
- Synod Assembly Delegates
  - Franklin and McIlrath will be the WHLC delegates to the Southeast Iowa Synod Assembly. The assembly is in Coralville on May 18-19.

V. Pastor Teaching Time

- Pastor Chris read passages from Revelation 21 & 22. The passages focus on how God mends the broken with a theme surrounding healing and a vision of community where God dwells among us. How do we as individuals and as a community make the world a better place?

VI. New Business

- Janitorial Service
  - Options were reviewed regarding future service. A proposal was received from The Merritt Company to provide professional cleaning services for the facility. Positives and negatives were reviewed.

Aasheim moved to recommend Council's consensus to hire The Merritt Company to complete cleaning services at the WHLC facility. Seconded by Warling. Motion carried.

- Pictorial Directory
  - The need for an updated WHLC pictorial directory and formatting options were discussed. Prigge will report to Council with additional information.
- Council Member Appointment
  - McIlrath will be moving in June and resigning his position on Council at that time. Council members to provide any recommendations to Popken by May's meeting. The appointed individual would complete the remainder of McIlrath's term, ending in 2018 and also have the opportunity to be nominated for a full three year term.

VII. Consent Agenda

- The Worship committee April meeting minutes were presented.

VIII. Pastors' Reports & Teaching

- Pastor Chris reported two plots had been gifted to the church in previous years. One plot at Resthaven was given to the John Davis family following the death of Airene. A reminder to Council that planning around a new capital campaign should be initiated this summer. Walnut Creek Community Church contacted Pastor Chris about service opportunities. Pastor Chris will provide the opportunity to the Buildings & Grounds committee.
- Pastor Robin reported on Elderberries gatherings. Authorizations were updated for the bank deposit bag.

IX. Thrivent Requests

- No requests were received. Funds from Thrivent are designated by individuals who have certain Thrivent products. A WHLC permanent fund is designated with these funds, and requests are approved twice a year by Council.

- X. Announcements, Correspondence & Assignments
- Council Meeting – May 22, 6:30 PM
  - Council Meeting Devotion/Refreshments – Nelson
  - Council Updates to Congregation – April 28/29
    - Saturday 5:30 PM Service – Popken
    - Sunday 8:30 AM Service – Ratekin
    - Sunday 10:45 AM Service – Rowland, A.

***We Close in Prayer & Send in Mission***

- XI. Adjournment

Pastor Robin led Council in a closing prayer.

Meeting adjourned at 8:11 PM.

Respectfully submitted,  
Jill Hyda  
WHLC Council Secretary  
April 24, 2018