

WINDSOR HEIGHTS LUTHERAN CHURCH
Congregation Council Meeting Minutes
Tuesday, January 23, 2018
Room 127

Present: Pastor Robin Coughenower, Duane Danielson, Amanda Franklin, Phil McIlrath, Liz Nelson, Ken Popken, Bob Prigge, Randy Ratekin, Kahlan Rowland, Linda Russell, Mitch Yeager, Marilyn Warling

Absent: Les Aasheim, Jamie Charlton, Pastor Chris Olkiewicz, Ann Rowland

I. Call to Order – Prigge called the meeting to order at 6:33 PM.

We Gather in God's Name

Prigge shared a devotional based from the chapter of James and perspective. Introductions were made.

II. Approval of December 2017 Minutes

Ratekin moved to approve the December 2017 minutes. Seconded by Warling. Motion carried.

III. Treasurer's Report

- Danielson presented the report and discussed special and general offerings.

McIlrath moved to approve the Treasurer's report. Seconded by Russell. Motion carried.

IV. Organizational Activities

Prigge turned over chair of the meeting to Popken.

- Council Member Contact Information
 - Danielson's phone number was updated.
- Committee Liaison Assignments
 - Buildings & Grounds – McIlrath
 - Care & Nurture – Rowland, A.
 - Evangelism – Rowland, K.
 - Family Life & Youth – Yeager
 - Fellowship – Charlton, J.
 - Finance – Danielson
 - Foundation – Warling
 - Global & Community Action – Nelson
 - Parish Education – Russell
 - Stewardship – Ratekin
 - Worship – Franklin

Assignments were reviewed, and the purpose of a committee liaison discussed. Procedural documents are available on the website.

- Council Committee Night and Council Host Assignments
 - Assignments were reviewed.
- WHLC Council 2018 Calendar
 - The calendar was reviewed and agreed to meeting dates.

V. Council Appointments

- Treasurer
- Secretary

Letters of appointment were presented for Duane Danielson as treasurer and Jill Hyda as secretary for one year (2018) to the Congregation Council as non-voting members.

Ratekin moved to accept the appointments for 2018. Seconded by McIlrath. Motion carried.

VI. Unfinished Business

- Director of Youth & Family Ministry/Congregational Life Coordinator Update
 - Franklin and McIlrath discussed the interview process with Zachary Meyer, who has accepted the position, and believe he will work well with all ages.
- Invite + Grow + Serve Subgroup Reports
 - A progress report was presented from the “Serve” subgroup. The hope is to move forward with the survey quickly. Pastor Chris will assist with the software, and an update will be provided in the Council report.
 - A progress report was presented from the “Grow” subgroup. An announcement on the survey will be included in the bulletin.
 - A progress report was presented from the “Invite” subgroup. The group is looking at how the information gathered can integrate with the “Serve” and “Grow” subgroups.

VII. New Business

- Annual Meeting Critique
 - The annual meeting was reviewed. Popken thanked Prigge for chairing the meeting and McIlrath and Prigge for assistance with the clean-up. The preliminary budget review with the congregation during an Adult Forum was welcomed, and it was agreed to hold this again next year. Focus is to continue keeping the congregation informed throughout the year.

Council met in Executive Session to discuss personnel related matters.

The Executive Session was closed.

- Security Report & Suggestions
 - Pastor Robin discussed several incidents that have occurred in the past month with different individuals entering and roaming the church. Doors will be open from 9 AM – 4 PM Tuesday, Wednesday and Thursday. The office suite door is being locked, and Heidi Hennig will let individuals enter as needed. During evening and outside normal hours, the doors will be locked approximately 30 minutes after the event has started. Changes will be communicated to the congregation and groups as changes are implemented.
 - A committee will be formed to review security risks and impacts with WHLC and its facility. Names to participate on the committee should be submitted to Popken.
 - DMARC is hosting a luncheon at Temple B'Nai Jeshurun on January 29th with the Department of Homeland Security to address security issues with faith communities. Council members and other interested parties are encouraged to register and attend.

- Resolution on Authorized Signatories for WHLC
 - Current signing authority lists were reviewed.

Warling moved to approve the signing authority for bank accounts to the President, President-elect and Treasurer. Seconded by Yeager. Motion carried.

VIII. Consent Agenda

None for January.

IX. Pastors' Reports & Teaching

- Pastor Robin talked about the church's views on different social issues. The ELCA has produced 13 social statements, and all are available on their website: <http://www.elca.org/Faith/Faith-and-Society/Social-Statements>. A social statement requires 2/3 majority to pass. Pastor Robin shared the education social statement.

X. Announcements, Correspondence & Assignments

- Executive Committee Meeting – February 13, 5:30 PM
- All Committee Night – February 13, 6:30 PM
- Council Meeting – February 27, 6:30 PM
- Council Updates to Congregation
 - Saturday 5:30 PM Service – Popken
 - Sunday 8:30 AM Service – Russell
 - Sunday 10:45 AM Service – Warling

We Close in Prayer & Send in Mission

XI. Adjournment

Pastor Robin led Council in a closing prayer.

Meeting adjourned at 8:06 PM.

Respectfully submitted,
Jill Hyda
WHLC Council Secretary
January 23, 2018