

WINDSOR HEIGHTS LUTHERAN CHURCH
Congregation Council Meeting Minutes
Tuesday, November 28, 2017
Room 127

Present: Jamie Charlton, Pastor Robin Coughenower, Duane Danielson, Amanda Franklin, Jill Hyda, Phil McIlrath, Liz Nelson, Pastor Chris Olkiewicz, Ken Popken, Teresa Powers, Bob Prigge, Randy Ratekin, Paul Rogness, Linda Russell, Marilyn Warling
Absent: Ann Rowland

I. Call to Order – Prigge called the meeting to order at 6:32 PM.

We Gather in God's Name

McIlrath shared devotions regarding Advent.

II. Approval of October 2017 Minutes

Rogness moved to approve the October 2017 minutes. Seconded by Nelson. Motion carried.

III. Treasurer's Report

- Danielson presented the report. A preliminary 2018 budget was presented. A final proposed budget will be presented in December. Four significant points related to payroll, benevolence, permanent funds and mortgage retirement/debt service.

Warling moved to approve the Treasurer's report. Seconded by McIlrath. Motion carried.

IV. Unfinished Business

- Director of Youth & Family Ministry/Congregational Life Coordinator
 - Search Process
 - Three candidates have been interviewed. One candidate has withdrawn from the process due to other pursuits. An additional candidate will be interviewed this month.
- Invite + Grow + Serve Subgroup Reports
 - A progress report was presented from the "Invite" subgroup. The group will be meeting with three additional community individuals.
 - A progress report was presented from the "Grow" subgroup. The team is finalizing the survey questions to receive complete and useful responses.
 - A progress report was presented from the "Serve" subgroup. The team is working to format data so that queries and reports can be ran to assist in connecting individuals to interests.
 - Pastor Chris asked that each subgroup make a short presentation on their work at the annual meeting in January. A written piece may also be shared on the website, in the E-Weekly and/or in the Window.

V. Consent Agenda

Ratekin moved to approve the Parish Education, Fellowship and Worship committee meeting minutes. Seconded by Charlton. Motion carried.

VI. Pastors' Reports & Teaching

- Pastor Robin discussed her sabbatical and trip to Rome and the Greek Islands. She will be presenting on some of her experiences and ideas with the congregation. 2018 pledges received to date have been entered in the software system. Information on pastoral time and schedule as a 1.5 pastor staff in 2018 will be communicated.
- Pastor Chris reported on 2018 pledges, 2018 proposed budget, staff evaluations and #GivingTuesday concept. Both Pastor Chris and Pastor Robin have been holding dedicated pastoral care and conversation on Saturdays at 4 PM though individuals may continue to arrange others times as well.
- The teaching focused on reconciliation with focus on Matthew 18:15-17 and chapters 10 to 20 of the WHLC Constitution while looking at it as a theological document.

VII. New Business

- Annual Meeting
 - The meeting will be held on January 21 at noon. Committee annual reports are due by December 21 to Heidi Hennig in the church office.
- Nominating Committee
 - Council to email Prigge with names for possible committee members.
- Emergency Situations
 - GuideOne Insurance has emergency situational guidelines at SafeChurch.org. An overview of an emergency and crisis general checklist was shared. General policy examples will be shared with Council to review for possible implementation as a continuing resolution.

VIII. Announcements, Correspondence & Assignments

- Executive Committee Meeting – December 12, 5:30 PM
- All-Committee Night – December 12, 6:30 PM, Franklin -- facilitator
- Council Meeting – December 19, 6:30 PM
- December Council Meeting Devotions & Refreshments – Franklin
- Council Updates to Congregation
 - Saturday 5:30 PM Service – Powers
 - Sunday 8:30 AM Service – McIlrath
 - Sunday 10:45 AM Service – Nelson

We Close in Prayer & Send in Mission

IX. Adjournment

Nelson moved to adjourn the meeting. Seconded by Powers. Motion carried.

Meeting adjourned at 8:55 PM.

Pastor Robin shared a several photos from her trip, a letter from Paul and closed the meeting in prayer.

Respectfully submitted,
Jill Hyda
WHLC Council Secretary
November 28, 2017