

WINDSOR HEIGHTS LUTHERAN CHURCH
Congregation Council Meeting Minutes
Tuesday, August 22, 2017
Room 127

Present: Jamie Charlton, Duane Danielson, Phil McIlrath, Liz Nelson, Pastor Chris Olkiewicz, Bob Prigge, Randy Ratekin, Paul Rogness, Linda Russell, Marilyn Warling

Absent: Pastor Robin Coughenower, Jill Hyda, Amanda Franklin, Ken Popken, Teresa Powers, Ann Rowland

I. Call to Order – Prigge called the meeting to order at 6:40 PM.

We Gather in God's Name

Ratekin shared a reading by Emily Christenson about the changing landscape of worship in our colleges and churches.

II. Approval of July 2017 Minutes

Rogness moved to approve the July 2017 minutes. Seconded by Ratekin. Motion carried.

III. Treasurer's Report

- Danielson presented the report. After July's offering, the congregation was back to meeting budget goals. The 2018 budget will be discussed at the October Finance Committee meeting. Council members were invited to think about any additional information or requests to be brought to the committee meeting.

Nelson moved to approve the Treasurer's report. Seconded by Russell. Motion carried.

IV. Unfinished Business

- Sustainable Staffing

Council met in Executive Session to discuss personnel related matters.

The Executive Session was closed.

- Proposal for 0.5 Associate Pastor position
 - The responsibilities description was presented. Council supported reviewing the arrangement as needed.

Russell moved to approve the associate pastor responsibilities description as submitted and effective January 1, 2018. Seconded by Nelson. Motion carried.

- Proposal for Non-Rostered Director of Youth & Family Ministry/Congregational Life Coordinator position
 - The job description was presented.

Russell moved to approve the Non-Rostered Director of Youth & Family Ministry/Congregational Life Coordinator job description as submitted. Seconded by Warling. Motion carried.

- Invite + Grow + Serve Subgroup Reports
 - Warling presented the progress report from the “Serve” subgroup.
 - Ratekin presented the progress report from the “Invite” subgroup.
 - Russell presented the progress report from the “Grow” subgroup.
- Website Progress Report
 - Ratekin presented a visual progress report of the new WHLC website. Council discussed ideas such as removing the “comments” section from the page, adding a “contact us” link with a new general email such as info@whlc.org and a pictorial directory. Further discussion will occur in the near future.

V. Consent Agenda

- McIlrath presented an item from the Buildings & Grounds committee that will be discussed during the New Business portion of the meeting.
- Prigge presented efforts to include more volunteers related to Parish Education and challenged Council to volunteer where possible.

Rogness moved to approve the Buildings & Grounds and Parish Education committee meeting minutes. Seconded by McIlrath. Motion carried.

VI. Pastors’ Reports & Teaching

- Pastor Chris shared with Council about the 500 year anniversary of the Reformation. He discussed the fusion of topics, stewardship and reformation celebration as dual focuses in upcoming Sundays.

VII. New Business

- Cherub Chimes

Council met in Executive Session to discuss personnel related matters.

The Executive Session was closed.

- Considerable interest in the Cherub Chimes opportunity led last year by Megan Seifert has prompted a more organized and regular programming of this ministry this year. A general job description for Director of Cherub Chimes was presented.
- Buildings & Grounds – Kitchen Doors
 - McIlrath presented concerns expressed about the kitchen doors being unlocked during daytime non-use hours. Council discussed the pros and cons of locking the kitchen doors when not in use. Council determined it is not a current concern, and doors will remain unlocked during open hours.
- Thrivent Choice Funds Requests
 - A reminder that requests are due in October.

- Committee Structure Assessment
 - The topic was tabled until the next meeting.

VIII. Announcements, Correspondence & Assignments

- Executive Committee Meeting – September 12, 5:30 PM
- All-Committee Night – September 12, 6:30 PM, Ratekin - facilitator
- Council Meeting – September 26, 6:30 PM
- September Council Meeting Devotions & Refreshments – Popken
- Council Updates to Congregation
 - Saturday 5:30 PM Service – Nelson
 - Sunday 9:30 AM Service – Prigge

We Close in Prayer & Send in Mission

IX. Adjournment

Pastor Chris shared a video clip of Bishop Eaton reading Luther's interpretation on the 3rd commandment, "Remember the Sabbath and keep it holy."

Rogness moved to adjourn the meeting. Seconded by Nelson. Motion carried.

Meeting adjourned at 9:00 PM.

Minutes taken by Jamie Charlton.

Respectfully submitted,
Jill Hyda
WHLC Council Secretary
August 22, 2017